2017-2018 Creative Schools Fund Application

Important:

- The application deadline is 5:00pm on Friday, October 5, 2018.
- IMPORTANT: you must use the school ID for your school in order for the application to be valid. Only one submission is permitted per school. Any submissions not associated with the school ID or not associated with the Arts Liaison in the school will be deleted.
- You may partially complete your application and return to complete and submit it at a later date - simply log back in to the application site. Changes may be made throughout the application period, at any time, prior to submission. Please either save your efforts regularly or work on your answers using a word document outside the system, then cut and paste your answers for submission.
- The same log in information must be used to submit the application AND submit a final report at the end of the grant period. Please write down the username and password and share with the team that will oversee grant implementation.
- Once you have submitted your application, it can no longer be edited or revised. Please ensure all your information is correct before you click "Submit."

To begin your application, please enter your CPS School ID in the field below.

- Your CPS school ID must link to a CPS school with a Creative Schools Certification of 1,2,3 or 4. If you do not know your School ID or your certification category, you can check with your principal or clerk, or write us at csf@ingenuity-inc.org.
- Only one submission is permitted for each school. Each submission must be associated with the email address of the Arts Liaison. Any submissions that are associated with other email addresses or not linked to the CPS school ID will be deleted.

CPS School ID: *

Arts Liaison Information
A school must have an Arts Liaison to be eligible to apply to the Creative Schools Fund. Please note that the Arts Liaison will be the primary point of contact for the grant, and should remain involved in its implementation.

Arts Liaison First Name: *
Arts Liaison Last Name: *
Arts Liaison Title: (art teacher, assistant principal, classroom teacher etc.) *
Arts Liaison E-mail: *
Arts Liaison Phone number: *

Are there other people involved in the project who should receive notifications from Ingenuity during the grant period (ex. Arts Partner, Classroom Teachers, etc.)? Please include their emails below.
Email:
Email:
Email:
Email:
Email:
Schools receiving grants are expected to strive to adhere to staffing recommendations outlined in the 2012 CPS Arts Education Plan. For schools with more than 350 students, there should be a minimum of one full-time certified or endorsed dance, music, theater, or visual arts instructor. For schools with less than 350 students, there should be a minimum of a part-time certified or endorsed dance, music, theater, or visual arts instructor.

Schools that do not meet this ratio are still eligible to apply, but must provide detail about how they are working to come into compliance.

If your school does not currently meet the recommended ratios for arts staffing, please provide context for the situation and explain how you are working to come into compliance with these ratios:

Arts Partner Contact Information
Will your project include work with an arts partner?  
If yes, please include the information below:

Organization Name:  
CPS Vendor Number:  
Lead Contact Name:  
Lead Contact Title:  
Phone Number:  
E-mail:  

Teaching Artist Name, if applicable:  
# Years with Organization:  
# of Years Working in Schools:  

Will you work with more than one arts organization?  
If yes, please list the names of additional organizations and their teaching artists:

Program Information and Students Served
What is the primary arts discipline of the funded program? (select 1) *

- Dance  
- Literary arts  
- Media arts  
- Music  
- Theater  
- Visual arts
What is the secondary arts discipline of the funded program, if any? (select 1) *
- Dance
- Literary arts
- Media arts
- Music
- Theater
- Visual arts

Will this project use arts integration to facilitate learning in non-arts disciplines at the school? *
- Yes
- No

How many total weeks of instruction will participating students receive?

For those weeks, what is the average number of minutes students will receive arts instruction each week?

What grade levels will be served by the proposed program? Please click all that apply. *
- PK
- K
- 1st
- 2nd
- 3rd
- 4th
- 5th
- 6th
- 7th
- 8th
- 9th
- 10th
- 11th
- 12th

How many students will directly benefit from the proposed program? Please only include the number of students who will receive the number of weekly minutes of instruction listed above.

Will other students in the school benefit from this program? How many?

Proposal Narrative
Please provide a 3-4 sentence summary of the proposed project.
Example: The Chicago Percussion Ensemble provides music and dance instruction in schools. The Ensemble will provide percussion and dance instruction to 3 through 6th grade students and start a percussion orchestra program for 6 graders. Students will receive music and dance instruction, compose original music and choreograph original dance, attend a professional concert, and perform original work for the school community.
Summary of the proposed project:

The following questions relate to arts instruction and program design.
What is the primary goal of the project you are applying for? Please select just one. *

- Fill a gap in arts instruction via partnership(s) with an arts organization
- Make the arts more sustainable in the school/ Inspire lasting benefits, with an emphasis on professional development, curriculum building, and increased access for students
- Develop innovative models that can be replicated in the district

1. Please explain how the project will help accomplish this goal? (250 words) *

2. Please tell us about the student population who will be served by this project, and how the program will address their needs (ex. ELL, diverse learners, etc.) (250 words)

3. Describe what you hope students will learn or how they will benefit as a result of this project? (250 words) *

4. How is internal and/or external collaboration built into the way the project will be conducted? This can occur between teaching artists and school teachers, teachers and school administration, among an arts team’s members, and/or across disciplines. (250 words)
5. If you are working with an arts partner, please ask your contact to provide a summary of the organization’s vision for quality arts teaching. (250 words)

6. If you are working with more than one arts partner, please ask additional contacts to provide summaries of their vision for quality arts teaching. (250 words)

**Budget**
Please enter the dollar amount you intend to dedicate to each aspect of grant implementation.

The 'total grant expenses' field will automatically calculate and represents the total grant request amount. It cannot add up to more than $10,000.

<table>
<thead>
<tr>
<th>In-school-time arts programming provided by an arts partner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher non-instructional extended day pay</td>
</tr>
<tr>
<td>Consulting support for professional development, curriculum development, and/or arts integration</td>
</tr>
<tr>
<td>Field trips and experiential arts learning</td>
</tr>
<tr>
<td>School performances, exhibitions, and events</td>
</tr>
<tr>
<td>Materials, supplies, and technology for arts learning</td>
</tr>
<tr>
<td>Physical modifications to the school to support arts programming</td>
</tr>
<tr>
<td>Other expenses</td>
</tr>
</tbody>
</table>

Please explain how the 'other' amount will be used.

Total Grant Expenses (auto-populates)
**Category 1 Schools: Leadership Awards**

Schools achieving Category 1 on the Creative Schools Certification survey are eligible for a Leadership Award. Successful recipients of a Creative Schools Grant with a Leadership Award supplement may receive up to $15,000 in funds to support their work. Leadership Awards will be allocated to Category 1 schools that have achieved sustainability for the arts in their school and whose arts education program(s) may serve as a model within the district. They may be used for any arts-related need in the school. In return, Leadership Award winners may be asked to commit up to 10 hours of time to peer-to-peer learning.

If you are a Category 1 school, do you wish to be considered for a Leadership Award?

- ☐ Yes, consider my school for a Leadership Award
- ☐ No, do not consider my school for a Leadership Award this year

If you opted into consideration for a leadership award, please share how the additional $5,000 will be spent as part of your project. (250 words)

If your school receives a grant from the Creative Schools Fund, you will need to sign a grant agreement that will require the school:

1. To repay any amount not used for the purposes of the grant;
2. To submit full and complete annual reports to the Creative Schools Fund on the manner in which the funds are spent and the progress made in accomplishing the purposes of the grant;
3. To keep records of receipts and expenditures and to make its books and records available to the grantor at reasonable times;
4. Not to use any of the funds to influence legislation, to influence the outcome of elections, to carry on voter registration drives, to make grants to individuals or other organizations or to undertake any nonexempt activity, when such use of the funds would be a taxable expenditure if made directly by the foundation.