

Recommendation for Ingenuity / Kalena Chevalier

Applying for:

Creative Schools Fund Application SY25 - 26

Your Name*

Title

Your Organization

Phone Number

Relationship to Applicant

* = required field

CSF Partner Application SY25 - 26

Welcome!

The fields below include questions about your organization and the program you have planned with your school. Please reach out to csf@ingenuity-inc.org if you have any questions. Submission is required by October 7, 2025 in order for the Partnership Grant application to be considered complete.

1. Partner School Name*

Schools are listed alphabetically by their CPS official school name. The numbers in the brackets (i.e. "[610066]") are CPS school ID numbers and are used for internal data tracking.

Please select



2. Vendor Name*

Please select the name of your organization. Organizations are listed alphabetically, with teaching artists labeled as "Independent Teaching Artist". The numbers in the brackets (i.e. "[0100]") are artlook ID numbers and used for internal data tracking.

If your organization is not listed, please contact artlook@ingenuity-inc.org to request that your organization be added to artlook and the dropdown. Organizations must have an up-to-date artlook profile to apply for a Creative Schools Fund grant.

Please select



3. Vendor Number

Please note: If you do not have a vendor number, you can skip this question and you must apply with a non-district managed school to be eligible.

4. Lead Contact First Name*

Ingenuity / Kalena Chevalier

kc@ingenuity-inc.org

Ingenuity

Creative Schools Fund
Application SY25 – 26

Requested on 8/18/2025

Due by 10/7/2025

If you need technical
assistance, please email
support@slideroom.com.

5. Lead Contact Last Name*

6. Lead Contact Title*

7. Lead Contact Email*

8. Lead Contact Phone*

9. Signatory First Name

If different, please provide the name of the person that will sign the grant agreement if selected for funding.

10. Signatory Last Name

11. Signatory Email

12. Signatory Phone

13. Have you updated and filled out your organization's artlook profile for the 2025–26 school year?*

If you aren't sure if your profile is updated or have questions about how to access your profile, please contact artlook@ingenuity-inc.org. You can log into the artlook portal at the top right of <https://chicago.artlookmap.com/>. Organization profiles should have up-to-date organization details (address, artistic disciplines, BIPOC representation), programs, and contacts.

☐ Yes

☐ No

14. Are you applying as an organization or as an independent Teaching Artist?*

- ☐ Individual
- ☐ Organization

15. Are you a 501(c)3 organization?*

- ☐ Yes
- ☐ No

16. If you are applying as an organization, what was your organization's total revenue for the most recently completed fiscal year?

17. If you are applying as an organization, what staff from your organization will be involved in this program? List and describe each individual's role in planning and implementation. Please consider the roles and responsibilities outlined on pages 22 – 23 of the SY25 – 26 CSF Guideline Packet.

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18. Please describe how you are building relationships within this school and community.*

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19. How will you ensure that the priorities and values of the school, community and students are at the center of your program, including incorporating student voice throughout its implementation?*

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20. What Illinois Arts Learning Standards and/or Social Emotional Learning standards will your program curriculum address? What are the key learning goals and objectives for this program and how do they align with these standards? How will you assess whether students are meeting these goals?*

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21. Which of the following instructional approaches outlined in the CPS Arts Education Plan 2.0 will this program utilize? The Creative Schools Fund is open to supporting a variety of instructional approaches at all grade levels.*

Creative Exploration: Students engage in imaginative play, sensory exploration, and expressive risk-taking. Learning is multimodal, joyful, and focused on curiosity and foundational self-expression through movement, sound, and visual storytelling.

Arts Integration: Students explore multiple art forms while making cross-curricular connections through integrated, project-based learning. Instruction is collaborative and reflective, building artistic vocabulary and reinforcing learning across subjects.

Exploratory Choice: Students choose artistic disciplines for focused study and begin developing technique, critique, and creative identity. Learning is culturally responsive, student-led, and includes portfolio work and early performance opportunities.

Artistic Pathways: Students pursue advanced, sequential coursework in a chosen discipline or interdisciplinary path. Instruction is standards-aligned, career-connected, and includes realworld opportunities like exhibitions, internships, and senior capstone projects

- ☐ Creative Exploration
- ☐ Arts Integration
- ☐ Exploratory Choice
- ☐ Artistic Pathways

22. Please upload a sample lesson plan with a curricular overview. The sample lesson plan can be for the proposed program, or an example from a prior partnership.*

23. Teaching Artist Primary Discipline(s)*

In the following questions, Ingenuity is hoping to learn more about the landscape of teaching artistry including: compensation and tenure across Creative Schools Fund Partnership programs. Ingenuity may use this data for the purposes of research, analysis, and sector-wide advocacy, but individual organization's information will be de-identified.

- ☐ Music
- ☐ Dance
- ☐ Theatre
- ☐ Literary arts
- ☐ Visual arts
- ☐ Media arts
- ☐ Multidisciplinary – please select only if there is no clear primary discipline.

24. Teaching Artist Experience (in years)

25. Tenure with Arts Organization (in years)

26. Employment Terms (ex. Salaried or contracted position, PT or FT)*

- ☐ Salaried, Part Time
- ☐ Salaried, Full Time
- ☐ Contracted, Part Time
- ☐ Contracted, Full Time

27. What is the hourly rate for the Teaching Artist for PLANNING on this project?*

28. What is the hourly rate for the Teaching Artist for PROGRAM IMPLEMENTATION on this project?*

29. Please describe how your organization supports sustainable employment for its Teaching Artist(s):*

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30. Please describe how your organization prepares its Teaching Artists to work with young people, including ongoing professional supports and resources:*

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31. Partner Attestation*

The following statements represent an attestation from you regarding your plan to comply with CPS policies and protocols. By checking the box, I confirm that we comply:

- ☐ I have verified that my CPS vendor number is active if working with a district-managed school
- ☐ I have an up to date profile in the CPS iSupplier Portal, including a primary contact to respond to procurement requests if applicable
- ☐ I agree not to begin any billable activities until an open Purchase Order is in place
- ☐ I confirm that we comply with other relevant district policies for vendors
- ☐ I verify that staff members/Teaching Artists who will be assigned to the school have completed the appropriate background checks
- ☐ I agree to work with the school and CPS central office to remain within vendor spending limits (\$35K per school) unless an agreement authorizes a higher spending threshold through an existing CPS contract
- ☐ I understand that services provided do not count for instructional minutes.

- ☐ I understand that vendors may not be listed as the teacher of record and may not be given access to Gradebook or listed as a course in ASPEN.
- ☐ I understand that vendors must be supervised and working in collaboration with an ISBE-licensed CPS employee at all times
- ☐ I have verified the budget with my school partner.
- ☐ I understand that programming must happen during the school day.